

## The Green River Preserve School Program Worksheet

School Name: \_\_\_\_\_ Grade: \_\_\_\_\_  
 Contact's Name: \_\_\_\_\_  
 Contact's Phone Number: \_\_\_\_\_  
 Mailing Address: \_\_\_\_\_  
 \_\_\_\_\_

Dates of Visit: \_\_\_\_\_  3 day /  4 day /  5 day  
 Arrival Time (can be between 10 am and 12 noon): \_\_\_\_\_  
 Departure Time (best time is 1pm or so, but earlier is available): \_\_\_\_\_  
 Predicted Number of students: \_\_\_\_\_  
 Male: \_\_\_\_\_ Female: \_\_\_\_\_  
 Predicted Number of adults: \_\_\_\_\_  
 Male: \_\_\_\_\_ Female: \_\_\_\_\_  
 Program:  
 Little Tree  
 Crow & Weasel  
 Custom (please be specific) \_\_\_\_\_  
 \_\_\_\_\_

Climbing?  Yes  No  
 Does your school have liability insurance?  Yes  No

We are glad that your school is interested in reserving facilities of The Green River Preserve as a participant in our School Program. The Green River Preserve will provide all meals, lodging, instructional staff, programming, equipment and transportation while at the Preserve (unless otherwise arranged). Completing this worksheet will give us the information needed to write a contract. A completed contract and 5% deposit secure your spot in our calendar.

During the program, the school is primarily responsible for providing first aid, first aid supplies (additional supplies are available upon request), emergency transportation and adults with current certifications in CPR and First Aid for emergency care. School staff will be oriented to their responsibilities on the first day of the program. The school will also need to provide a signed health form or waiver for all participants including students, teachers and parent chaperones. The school will also need to provide a certificate of liability insurance coverage (available through a personal and/or the school's insurance agent) OR confirm that it has liability insurance (see question on worksheet).

**Payment Schedule**  
 5% deposit due with contract  
 45% due within 2 weeks prior to arrival  
 50% due upon arrival at camp



The Green River Preserve ~ 301 Green River Road ~ Cedar Mountain, NC 28718  
 828-698-8828 (O) / 828-698-9201 (F)  
 E-mail: [beth@greenriverpreserve.org](mailto:beth@greenriverpreserve.org) / website: [www.greenriverpreserve.org](http://www.greenriverpreserve.org)